

LOS ANGELES UNIFIED SCHOOL DISTRICT, PROCUREMENT APPLICATION FOR NEW VENDOR

THIS PORTION TO BE COMPLETED BY LAUSD REQUESTOR/SPONSOR

(The application is considered incomplete and will not be processed without a District sponsor.)

LAUSD School/Office:	Location Code/Cost Ctr.					
LAUSD Requestor Name: Requestor's Employee No.:						
LAUSD Phone Number: E-mail addresses of LAUSD person(s) to be notified that vendor number has been assigned:	LAUSD Fax Number:					
THIS PORTION TO BE COMPLETED BY	VENDOR					
VENDOR NAME:						
DOING BUSINESS AS (DBA), if applicable:						
TAXPAYER IDENTIFICATION NUMBER (TIN) Employer Identification Number (EIN) or Social	: 1099 Reportable? Yes No					
EIN:	or SSN:					
	NUMBER / USE TAX ACCOUNT / RESALE NUMBER: qualization with a numbering format similar to ABC XYZ 12-3456789					
ADDRESS:						
CITY:	STATE*: ZIP CODE:					
* Please refer to the Instructions page regarding withholding.	s of payments made to non-California resident service providers.					
PHONE:	FAX:					
CONTACT NAME:						
E-MAIL ADDRESS:						
	No Certifying Agency: se provide proof of certification from any California public agency. Iministration and the State of California Department of General Services.					
I certify under penalty of perjury the information	supplied herein is true and correct.					
Vendor Signature:	Date:					
Print Name and Title of Vendor Representative signing fo	rm:					



Request for Taxpayer Identification Number and Certification

Give Form to the requester. Do not send to the IRS.

micorna	i i icvci	de oct vice											
	Name (as shown on your income tax return)												
page 2.	Business name/disregarded entity name, if different from above												
pa	Che	k appropriate box for federal tax											
ou s	classification (required): Individual/sole proprietor C Corporation S Corporation					Tri	ust/esta	te					
Print or type See Specific Instructions on	Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ►									Exempt payee			
ri Ins	Other (see instructions) ▶												
F ij	Address (number, street, and apt. or suite no.) Reques					ster's name and address (optional)							
bec													
See S	City, state, and ZIP code												
	List	List account number(s) here (optional)											
Par	4	Taxpayer Identification Number (TIN)											
		TIN in the appropriate box. The TIN provided must match the name given on the "Name" li	ino	Socia	al sec	curity	numbei	,					
		ckup withholding. For individuals, this is your social security number (SSN). However, for a		1	T			_		Т			
resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other							-	-					
TIN or		s your employer identification number (EIN). If you do not have a number, see <i>How to get a</i> e.3.	∄										
Note. If the account is in more than one name, see the chart on page 4 for guidelines on whose				Employer identification number									
numb			Ī										
						-							
Par	t II	Certification				_				-			
Unde	r pena	Ities of perjury, I certify that:											
1. Th	e nun	ber shown on this form is my correct taxpayer identification number (or I am waiting for a	numbe	er to	be is	sued	to me),	, and					
Se	rvice	subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I (IRS) that I am subject to backup withholding as a result of a failure to report all interest or resubject to backup withholding, and											
3. I a	m a l	.S. citizen or other U.S. person (defined below).											
becau intere gener instru	use yo st pai ally, p ctions	on instructions. You must cross out item 2 above if you have been notified by the IRS that u have failed to report all interest and dividends on your tax return. For real estate transact, acquisition or abandonment of secured property, cancellation of debt, contributions to a ayments other than interest and dividends, you are not required to sign the certification, be on page 4.	tions, i an indi	item <i>:</i> vidua	2 doe Il reti	es not remei	t apply.	. For	mortg ent (IF	age RA), a	and		
Sign Here		Signature of U.S. person ► Date	•										

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Purpose of Form

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

- 1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
 - 2. Certify that you are not subject to backup withholding, or
- 3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

Note. If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.